

**Minutes of the  
Burton-in-Lonsdale Parish Council Meeting  
7.30pm, on Thursday 19<sup>th</sup> September 2024  
in the Village Hall, Burton in Lonsdale**

**Present: Parish Councillors: Councillors Belinda Strickland (Chair), David Taylor, Judith Leader and Rebecca Spedding.**

**5 members of the public were present  
Ian Orton the Locum Parish Clerk was in attendance**

- **The chair stated that the meeting would be recorded; members of the public may record the meeting if they wish. The chair stated that under standing orders a member of the public shall not speak for more than 3 minutes.**

**83/2024 Apologies**

Apologies were received from Cllr Wardle. Reason for absence was accepted.

**84/2024 Code of Conduct and Declaration of Interests**

None

**85/2024 Public Statements and Questions**

a) A resident stated that a hedge needed trimming as it was limiting access to the pavement. It was agreed a parish councillor would mention the concern to the householder.

**86/2024 To consider the following new correspondence and decide action where necessary: -**

The Locum Clerk indicated that as a result of a Freedom of Information Inquiry it had been suggested from the Information Commissioners Office that the Council may wish to introduce a Retentions Policy.

After discussion it was agreed that the Council did not require a formal retentions policy.

**87/2024 Minutes**

Approval of Minutes by the Councillors: -

- the Parish Council Meeting of 27<sup>th</sup> June 2024 - **Approved**
- the Recreation Committee Meeting of 8<sup>th</sup> August 2024 - **Approved**

**88/2024 North Yorkshire Police Report**

The Chair reported that 12 incidents reported to the Police between 10.07.24 & 17.09.24.i including – Highway Disruption, Domestic Violence, Wanted Person and Abandoned call.

How to report speeding concerns - Speed Management Protocol

[www.northyorkshire.police.uk/search?q=speeding+concern](http://www.northyorkshire.police.uk/search?q=speeding+concern)

**89/2024 Finance Matters**

- a) To receive the Bank Balances and receipts, commitments within the attached report. It was requested that any 'committed' sums were to be identified in future reports. Cllr Taylor indicated that the £11,700 within the current account was for MUGA repairs and not the second, precept payment of the municipal year.
- b) To approve accounts for payment – **Approved**

**90/2024 North Yorkshire County Council**

**Notice of Planning Applications Received: -**

**Notice of Planning Applications Received**

- a) Application No. ZA24/26081/HH: Proposal: Remove part of garden wall, install dropped kerb and block pave parking area. Location: 34 High Street, Burton in Lonsdale  
*(The Chair stated that the application had been refused by North Yorkshire Council.)*
- b) Application Number: ZA24/26055/LBC  
Proposal: Detached single storey double garage with ancillary accommodation at  
Location: Leeming Lane, Burton in Lonsdale LA6  
*(The clerk was requested to contact the case officer.)*
- c) Application Number: ZA24/25972/HH: Proposal: Part demolition of existing house, alterations at ground level. Location: 7 Low Street, Burton in Lonsdale LA6 3LF *(No concerns were raised)*

**91/2024 Planning & developments**

- a) Update on the development of houses on Land at Richard Thornton's School, Burton in Lonsdale, LA6 3JZ, 2020/22109/FUL. *The Chair gave an update on the feasibility of the project confirming that there was a reduction in the number of social housing units and there would be no s106 benefits to the parish.*
- b) Update on the proposed development of working farmland to include No.8 new holiday accommodation units and associated site entrance, service area, access roads, parking and landscaping at Land southwest of Burton in Lonsdale, LA6 3LH, 2023/24730/FUL – No decision has been received. *The Chair confirmed that the application had been refused.*

**92/2024 Highway matters**

The Chair introduced the background on plans for traffic calming throughout the Village and after discussion it was agreed that up to £600 on expenditure linked to the Community Speedwatch project. It was anticipated the project would be operational from late October 2024.

**93/2024 Recreation Field and Pavilion:**

- The Chair introduced a report an update report re the MUGA Project
- Contractors will be on site from 23<sup>rd</sup> September for two weeks to carry out resurfacing work during which time a gate entry system will be installed.
- Suggested rates for use of the MUGA were considered and generally supported but concern was raised about the collection of money for use of the facility.
- Rules for use of the MUGA will be posted on the web site
- The draft agreement between the Parish Council and NJC FC was agreed.

**94/2024 Purchase of New Laptop for the Parish Clerk:**

The clerk explained that the laptop was now at least 8 years old and was now very slow to download etc. After discussion it was:- **Resolved** to spend up to £500 on a replacement laptop.

**95/2024 Introduce a .gov.uk email domain:** The clerk explained website accessibility compliance and from October 2024 all Government services including parish councils are encouraged to use a .gov.uk domain for their websites and emails.  
After discussion it was agreed to obtain further information about introducing a .gov.uk domain for the Council.

- 96/2024** Consider the introduction of a dedicated Parish Council website: The Chair introduced a report requesting that the Council consider introducing a dedicated Parish Council website linked to the Village Website. After comprehensive discussion it was agreed that further information, including costs and the introduction of a .gov.uk domain should be sought from the firms within the report.
- 97/2024** Christmas Tree Arrangements: After discussion it was agreed a Christmas Tree should be purchased and Christmas Lights and subject to the Village Workforce the Christmas Tree should be illuminated from Saturday 30<sup>th</sup> November 2024..
- 98/2024** To determine any Matters not included on the agenda which the Chair considers to be a matter of urgency:
- a) The clerk gave some details from the Annual Report of the Citizens Advice and Law Centre. The details were noted.
  - b) Concern was raised about hot air ballons using the recreation area. The clerk to write to Virgin Atlantic expressing concern.
- 99/2024** Date & time of forthcoming meetings
- 17<sup>th</sup> October 2024: Full Council Meeting
  - 31<sup>st</sup> October 2024: Recreation Committee Meeting
  - 14<sup>th</sup> November 2024: Finance Committee
- 100/2024** Meeting closed at 8.00 pm

Signed .....

Dated .....

**Appendix 1**

**Finance Statement 10<sup>th</sup> September 2024**

**Bank Balances**

<b>Current Account:</b>	1295.21
<b>Village Fund:</b>	2010.32
<b>Burton Sports:</b>	20040.62
<b>Deposit Access:</b>	30557.66
<b>Total at 10/9/2024</b>	<b><u>53903.81</u></b>

**Bank Accounts Reconciliation**

<b>Cashbook brought forward 1/4/24</b>	41533.44
Receipts 2024/2025 year	27933.49
Payments 2024/2025 year	-15563.12
Balance per cashbook	<b><u>53903.81</u></b>

**Receipts since the last report**

Pavilion Income	1052.00
NJC Dynamos	600.00

Burton Regeneration Group	2300.00
Craven Wanderers	500.00
North Yorkshire	11,700.00
Bank Interest	248.76
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	<b>16400.76</b>
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**Payments to be Approved 10th September 2024**

HMRC	343.20
D&C Atkinson	132.00
Diane Thornton	70.00
Jon Oliver	400.00
William Hartley May and June	1,573.00
Octopus	153.72
scottish Water	162.06
Octopus	101.47
Howsons	235.32
Robert Greenep	764.16
HAGS	1,484.40
Richard Simmons	17.00
George Orton (Interim Clerk)	600.00
William Hartley July	836.55
George Orton re Atkinson invoice	132.00
George Orton (Interim Clerk)	89.29
YLCA	26.30
YLCA	20.00
Octopus Energy - Paid twice (deducted October payment)	101.47
Multimedia Shop	635.00
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	<b>7876.94</b>
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**Commitments at 10/9/24**

<b><u>Unspent budget - half year</u></b>	1,456.00
Repairs play/gym equipment	1,100.00
From Burton Community Sports re MUGA	20,040.62
VOSCY	-23.40
Lychgate restoration donation (Incl Spooner donation)	1,437.10
Safety Notice, memorials (400) & 190	552.75
Village Fund	2,010.32
First Responders donation remaining	586.36
Contingency Fund resolution 12/11/18*	5,000.00
Road safety improvements - resolved 21.3.24	10,000.00
General sinking fund - balance at 31/3/24	1,000.00
Total commitments	<hr/>
	<b>45,776.96</b>
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General Reserves remaining 10/9/24	<hr/>
	<b>249.91</b>
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