

Minutes of Meeting
Burton-in-Lonsdale Parish Council
Recreation Field Committee
7.30pm Thursday 31st October 2024
Sports Pavilion, Bentham Moor Rd, Burton in Lonsdale

Present: Ian Parker (Chair) and Cllr Billie Hornyold-Strickland

In attendance:

Cllr David Taylor was present

0 members of the public

The Locum Clerk was in attendance

Apologies

118/2024 Cllr Ian Wardle and Peter Thompson

119/2024 **Code of Conduct and Declaration of Interests**

a) To note declarations of interest not already declared under member's code of conduct or members register of disclosable pecuniary interest or a matter in which the member has another interest.

b) to approve dispensation request if dispensation request is received

No interests were declared.

120/2024 **Public Statements and Questions**

No members of the public were present.

121/2024 **Minutes (to note only)**

Recreation Field Committee Meeting 8th August 2024

The Minutes had previously been approved and were noted

122/2024 **Reports Field and Pavilion**

- Bookings and Payments were read out by the Locum Clerk. See **Appendix 1.**
- The terms of agreement for hire of Pavilion and/or field had been agreed and the contract with NJC Dynamos was signed on behalf of the Parish Council by the Chair. The Locum Clerk to obtain a counter signature from NJC Dynamos.
- The Locum Clerk gave details of the monthly electricity costs and it was agreed the costs for the last 4 to 5 months should be circulated. See **Appendix 2.**

123/2024 **Review of use of field**

The Chair read out the report from Peter Thompson (**Appendix 4**) as he could not attend the meeting. Despite regular maintenance and an improvement in drainage an inspection by the Football Foundation found the pitch to be poor. However, this report may help the Parish Council obtain a Grass Pitch Maintenance Fund.

The report contained details of the fund and after discussion it was agreed Peter Thompson should present this item to the Parish Council.

124/2024 **Maintenance & Projects** timetables / approvals in principle / funding

1 To review all maintenance items required to be carried out (on a 6 monthly and annual basis) around the Rec Field / Play Park/ MUGA etc.

The Chair gave details of the completed HAGs work. It was confirmed the Outdoor Annual Inspection had not taken place and the Locum Clerk was requested to arrange the inspection. A number of outdoor tasks were identified and a request had gone to the Village Workforce to assist. It was agreed the Chair would prepare a list of the outdoor tasks and the Village Taskforce would be approached to help with these tasks.

Cllr David Taylor asked about storage of goal posts and the Chair acknowledged storage was an issue but grants were available for storage equipment, such as a container and he would investigate and report back

2 Multi Use Games Area (MUGA)

The Chair reported that the refurbishment of the MUGA should be completed by early November and the delay had been caused by bad weather. The final three tons of sand should reduce drainage issues with the pitch.

However, a scale of charges needed to be agreed by the Parish Council before the MUGA could be re-opened to the public. Cllr Billie Hornyold-Strickland gave details of the discussions held by the Council on 17th October 2024. After comprehensive discussion it was agreed the suggested scale of charges, at **Appendix 3**, should be discussed by the Council on 21st November 2024.

3 Pavilion Survey

A recent inspection had revealed eight areas within the pavilion that needed attention. Cllr Billie Hornyold-Strickland to send the survey to the Chair and should be considered at the next meeting of the Recreation Field Committee

125/2024 **Date, time and venue next committee and Council meeting(s)**

- Full Council Meeting: 7.30pm, Thursday 21st November 2024
- Full Council Meeting: 7.30pm, Thursday 16th January 2025
- Recreation Committee Meeting: 6th February 2025 at 7.30pm, at the Pavilion

The Meeting ended at 20:39

Signed

Dated

Appendix 1

Pavilion Income

August:	£1,277.92
September:	£244.00

Appendix 2

Electricity Costs

November	£179.49
October	£28.28
September	£101.47
August	£153.72
June	£40.28

Appendix 3

The MUGA Project – Update for the PC

Fosse Contracts is scheduled to be on site on 23 Sept to carry out the resurfacing work on the MUGA. This is expected to take 2 weeks. A gate entry system will be installed at the same time by a company subcontracted by Fosse.

We will have someone to visit the site during the work to help ensure questions/snags are sorted out and to take pictures before the start and as work proceeds to help in publicity and as evidence for the grant givers. (Mike Illsley, Ian Parker and Maggie Mort have volunteered to do this.) The re-opening should be early/mid-October but may depend on access arrangements/charges etc being finalised by the Parish Council. As a starter the MUGA volunteers have discussed a range of rates we thought would be reasonable, noting that the final decisions would have to be made by the PC:

1. £2.50 per person per hour for adult individuals
2. Annual individual membership for the MUGA: £80
3. Annual Family membership £140
4. Children's club/team hire per hour: £5
5. Children under 16: 50p per hour (this was always free but we wondered if a nominal fee would help avoid misuse.....)
6. Children's parties - this should be included with the existing hire of the Pavilion.
7. Summer school/coaching sessions £30 per day

The new gate entry system will keep the access gate locked as a default. To utilise the new system a booking scheme will need to be developed.

In outline, this will involve each person who books getting a code on payment online to enter into the gate controller at the allotted hour. The new system utilises the cloud to link to a booking/payment platform. We assume this will be a link to the Parish council website. Note, the supplier of the gate entry system will advise the PC and help develop links and systems.

We understand there is an agenda item for the next PC meeting on the development of the PC website (as per a message today from acting clerk David Taylor).

Rules of the MUGA need to be worked out and posted up on the web and around the village and pitch. To include: how and when to put the tennis net away safely. Use of suitable footwear. Close the gate etc. It should be made clear that the recreation field, equipment and buildings are covered by CCTV,

Ian Parker, Maggie Mort, Heather Watts

10 September 2024

Report on Use of Field

- The football pitch has been regularly mown and to assist draining was 'slitted' earlier this month. It is uncertain who instructed the slitting but it does appear to have improved drainage. Local areas are still prone to waterlogging. These areas are forked and sanded between matches.
- There have been several matches played since the start of the season with both teams (Dynamos and Craven Wanderers) being happy with the facilities as a whole.
- During the early stages of a Dynamos match on 12 October, a small piece of metal was seen to be protruding through the turf in the western goal mouth. It could not be removed and the match was immediately abandoned. No one was injured. It transpired that the bases for goalposts that were removed years ago had been left in place and this piece of metal was attached to one of the bases. The bases were both removed and the ground reinstated. A report was sent to the Parish Council. Dynamos' manager was supportive of the action taken. A sum of £50 was refunded by the PC to Dynamos to assist with transport and referee costs as a gesture of goodwill. The pitch as a whole was inspected with no other protrusions identified. Please note the other set of posts (to the east end of the pitch) were removed relatively recently. There is no equivalent protrusion.
- A Football Foundation inspection has been carried out as a precursor to a Grass Pitch Maintenance grant application. The result identifies the pitch as 'poor' which should stand the PC in good stead to get a grant which was identified in an update to the PC dated 7 August 2024. A copy of these notes is attached below. The pitch will need significant maintenance if used for a full season. Prior to submitting a grant application, the PC is requested to agree to the terms of the grant and in particular to commit to the partial funding in future years. The inspection report is available for review.

Grass Pitch Maintenance Fund

This source of funding has been recommended by Craven Wanderers. Given the considerable use of the pitch in forthcoming seasons and its potential for waterlogging, it is important that the Parish Council established a maintenance regime. This fund provides a 6-year tapered grant to help enhance or sustain the quality of grass pitches. Further details can be found in the link below:

[Football Foundation | Grass Pitch](#)

Potential grant funding for sustaining the pitch would be:

£960 per year for years 1 and 2

£640 per year for years 3 and 4

£320 per year for years 5 and 6

The Parish Council would be required to provide funding as follows:

Nil per year for years 1 and 2

£320 per year for years 3 and 4

£640 per year for years 5 and 6.

It is reasonable to assume that from year 3 onwards the Parish Council funding could be recovered from charges to clubs using the pitch. D & C Atkinson can provide a quotation to accompany the grant submission.