

**Minutes of the
Burton-in-Lonsdale Finance Committee Meeting
Held at 7.00pm, Thursday 21st November 2024
in the Village Hall, Burton in Lonsdale**

Present: Committee Members Councillors David Taylor (Chair), Ian Wardle, Judith Leader

2 members of the public, Cllr Spedding and the Clerk were in attendance

Councillor Taylor chaired the meeting. The chair stated that the meeting would be recorded; members of the public may record the meeting if they wish.

126/2024 Apologies

No apologies were received

127/2024 Code of Conduct and Declaration of Interests

To record Councillor's Disclosable Pecuniary Interests relating to this Agenda or a matter in which a member has another interest - None

128/2024 Public Statements and Questions

None

129/2024 Half year accounts 1st April – 30th September 2024

Cllr Taylor presented the Receipts and Payments summary for the half year to 30th September 2024, with comparison to the half year figures to September 2023 at **Appendix 1**

Notable points in receipts –

- The precept amount is for the full year
- Grants received towards refurbishment of the MUGA of £11,700 from North Yorkshire, and £2,330 from Burton Regeneration Group
- Increase in hire fees include payments from two football clubs now using the pitch

Notable points in payments –

- The bill for street light electricity has not yet been received from North Yorkshire
- A sinking fund of £3000 was set up last year to cover unexpected maintenance and repair costs at the Pavilion and Recreation Field. Some items have been allocated against this fund. Cllr Taylor said this item may need further consideration as to what to include.

Resolved: to accept the half year accounts at Appendix 1 attached

130/2024 2025-2026 Budget

Cllr Taylor presented the Budget recommendations for the 2025/2026 year at **Appendix 2**. Points raised -

- There is no amount in the budget for grants and donations – these to be considered as and when they are requested.
- Any Sports Pavilion capital purchases to be funded from reserves
- Cllr Leader asked if the budget for field maintenance should be increased in view of extra usage - grant is currently being sought towards the cost of pitch maintenance.
- The cost of insurance is predicted to increase next year.
- The total of the proposed budget for 2025/2026 for recommendation to full Council is £27,576.00

131/2024 Annual Precept – recommendations to Full Council

- The total budgeted spend for 2025/2026 is £25,576.00
- Predicted income for 2025/2026 is approximately £6,250.00 - £5000 from pavilion and recreation field bookings, £500 from electricity payments and £750 from bank interest
- The difference is £21,326 approx. which will need to be raised from the Precept.

It was therefore proposed to increase the Precept for 2025/2026 to £21,500.00. It was **Resolved:** to recommend the precept figure to Full Council for approval

132/2024 **Date & time of forthcoming meetings**

21st November 2024: Full Council Meeting: final budget & precept for 2025/2026

18th January 2025: Full Council Meeting

The meeting closed at 7.15 pm

Signed

Dated

Appendix 1

		<u>Receipts and Payments</u>		
Half year to		Half year to		
<u>30/09/2023</u>		<u>30/09/2024</u>	Variance	
	<u>Receipts</u>			
19,500.00	Precept	20,500.00	1,000.00	
424.62	Bank Interest	555.07	130.45	
1,359.50	Grants/Donations	14,000.00	12,640.50	MUGA funding
2,166.00	Hire Fees	3,464.00	1,298.00	
0.00	Miscellaneous	30.00	30.00	
398.05	OFGEM , Fit Receipts	130.39	-267.66	
1,036.47	Village events	0.00	-1,036.47	
0.00	VAT Refund Received	0.00	0.00	
24,884.64	Total Income	38,679.46	13,794.82	
	<u>Payments</u>			
480.52	Administration	983.90	503.38	
3,082.36	Staff Costs	3,036.00	-46.36	
0.00	Section 137 Payments	0.00	0.00	
14,061.43	Village Projects	3,000.00	-11,061.43	Pub grant
2,040.11	Utilities excl Rec Field	0.00	-2,040.11	N. Yorks lights electricity
151.23	Street Lights Maintenance	56.66	-94.57	
955.24	Maintenance	936.25	-18.99	
2,405.01	Rec Field Committee	2,776.75	371.74	Grass cuts
0.00	Sports Pavilion capital purchases	1,926.00	1,926.00	Pavilion survey, picnic table
905.72	Sports Pavilion maintenance	2,303.11	1,397.39	Utilities and maintenance
223.00	Subscriptions	232.00	9.00	
1,402.17	Insurances	1,789.34	387.17	
0.00	Room Hire	0.00	0.00	
265.00	Audit Fees	265.00	0.00	
100.00	Donations	0.00	-100.00	
42.00	Sundries	75.78	33.78	
0.00	Elections	0.00	0.00	
0.00	Petty Cash	0.00	0.00	
1,274.30	VAT Paid	1,215.47	-58.83	
	From Sinking Fund	1,971.35		Handley electrics, HAGS repairs
27,388.09	Total Expenditure	20,567.61	-8,791.83	

Appendix 2

<u>Proposed budget 2025-2026</u>	Budget 2024-25	Proposed budget 2025-26
<u>Maintenance and renewals</u>		
Street lights power supply	2,100.00	2,200.00
Street Lights	200.00	250.00
Grass cuts All Areas	5,000.00	5,500.00
Riverside Land, VOSCY & VG	1,000.00	1,200.00
Xmas Tree and power for Village Green	400.00	400.00
Village Green misc inc War memorial	0.00	100.00
<u>Village Organisations & Projects</u>		
Donations	0.00	0.00
Village Projects	0.00	0.00
<u>Recreation Field</u>		
Pavilion water, electric	1,100.00	1,500.00
Sports Pavilion capital purchases	0.00	0.00
Pavilion maintenance (LGA 1976 Misc Provs)	1,000.00	1,000.00
Equipment inspection, maintenance	350.00	350.00
Rec Field (excl. Pavilion) maintenance:	750.00	500.00
<u>Administration</u>		
Transparency Code compliance expenses	175.00	175.00
Annual Audit (external & internal)	500.00	500.00
Training fees	100.00	100.00
Travel	0.00	0.00
Communications: telephone, internet, email	200.00	200.00
Print, postage	75.00	75.00
Subscriptions	250.00	250.00
Insurance (incl pavilion)	1,500.00	2,000.00
Room Hire	300.00	300.00
Elections	0.00	0.00
Sundries	100.00	100.00
Clerk's Salary and PAYE	6,864.00	7,540.00
Clerks Use of home, heat, light, file storage	336.00	336.00
General sinking fund	3,000.00	3,000.00
Totals	25,300.00	27,576.00
<u>Predicted income 2025 -2026</u>		
CDC: Annual precept (full year/half year)	21,500.00	
Pavilion/Field hire	5,000.00	
Bank interest	750.00	
Scottish power FiT payments	500.00	
TOTAL	27,750.00	