

Minutes
Burton-in-Lonsdale Parish Council Meeting
7.30pm Thursday 25th October 2018
Village Hall, Burton in Lonsdale

Present: Cllrs. Handley, Mason, Salrein, , Shaw, Tate and Thompson (Chair); 2 members of the public

Apologies: Cllr. Sedgwick.

In attendance: the Clerk.

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items

There were none.

2 Minutes and Matters Arising of Parish Council Meeting of 27th September and Recreation Committee meeting of 16th October 2018.

The Minutes of the above meetings were circulated prior to this meeting and taken as read. There were no amendments.

Resolved

The Minutes of the above meeting were accepted as an accurate record, to be signed at the end of the meeting.

There were no matters arising.

3 Public Questions or Statements: see below conditions

There were no questions or statements.

The Chairman proposed item 7c be brought forward: Agreed.

7c Request to hold drone flights from Rec. Field

Chris Frith introduced himself to the meeting; he has a Civil Aviation Authority (CAA) licence to operate drones and requests to use the Recreation Field to launch drones, for recreational use or testing equipment, and taking pictures of the surrounding countryside (not the village). The launches and flights would be during daylight hours, in accordance with CAA rules. He is unable to launch drones from his house, due to its proximity to neighbours. He is unlikely to make any money directly from the flights.

Matters of concern were raised by councillors and answered by Chris Frith:

Privacy: it was clarified the drones must be kept within sight of the operator, and must be a minimum of 50 metres away from people (CAA rules).

Safety: as the drone must be kept within sight, and at least 50 metres away from people, and not above vehicles, it should be safe to operate and avoid injury or damage should the drone fail. Precautionary checks are made before launches for hazards such as other low flying aircraft. Insurance is only required for commercial flights; however insurance for other purposes is being looked into.

The Chair proposed permission to launch drones from the Recreation Field be granted, for a trial period of 12 months, for the purposes of testing equipment and no commercial photographs be taken.

Vote 3 councillors in favour, 3 councillors against.

The Chairman used his casting vote in favour of the proposal.

Resolved: to grant permission as outlined above.

The Chairman reiterated the council is expecting respect for safety and privacy. Should any complaints arise regarding the drone flights, they will be dealt with at the time.

4 **Reports**

- a) Police: no report.
- b) North Yorks County Councillor
Signpost at Ireby and Westhouse Road junction. NYCC Highways have contacted the Parish Council regarding the signpost's condition and wishes to know which of the following options the council would prefer:
- i. To take down the signpost and not replace it
 - ii. To replace the sign with a modern signpost
 - iii. The Parish Council to take down and refurbish the sign at its own cost.
- The ensuing discussion agreed it would be preferable to retain the existing signs.

Resolved

To inform NYCC of the council's wish to retain the signpost; Cllr Thompson to get quotes for repairing the finger signs and report to the November meeting.

- c) Craven District Councillors
Planning Matters: retrospective application 2018/19587/HH
Cllr. Thompson reported he attended the recent CDC Planning Committee in his capacity as District Councillor and a member of the Planning Committee where the retrospective application 2018/19587/HH for 4 Greta Heath was discussed. As the Parish Council had already submitted comments regarding the application, Cllr. Thompson excluded himself from the discussion and the vote, sitting in the gallery and only speaking as a Parish Councillor. The application was approved in a vote of 4 for, 2 against.

Cllr Thompson reported the District Council's Chairman, Wendy Hull, held a day-long meeting in Settle to discuss how Dales villages can attract younger people to live and work in the area. Items discussed included housing, employment, and transport. There were 50 attendees, splitting into groups and visiting various businesses in Settle; one example was of an apprentice, travelling from Colne to work in Settle (housing cheaper in Colne, work opportunities in Settle). Overall, Cllr Thompson considered the meeting was useful and the content relevant to the Burton in Lonsdale situation.

Devolution: the process continues with a formal application by West and North Yorkshire to become a single authority (all districts have agreed to take the matter forward); South Yorkshire is progressing its own agenda).

- d) Richard Thornton School Site Development
Cllr Thompson reported that about 35 survey forms have been returned to date; he encourages as many people as possible to complete the survey, even if they don't agree with the proposition to use the site for housing.
A meeting on 18th October was attended by 8 people, including Cllrs Thompson and Salrein, who were attending in their private capacity. The matter is still at the stage of deciding which direction to follow.
Cllr. Salrein commented that other parties have viewed the site, following its promotion on the open market.
- e) Clerk, YLCA, Correspondence
Latest edition of "Local Council Administration": the Clerk reported the 11th edition is now available, the lowest price being that offered by SLCC at £103.99 plus postage. The 9th edition was purchased in June 2013, at a cost of £60.00.
The Clerk is able to access most information either through YLCA or websites. However, statutes are included in the edition as well as procedures. In view of likely revisions to large number of laws after March 2019, relating to Brexit, it

was

Resolved

To review purchase later in 2019.

5 Finance Matters

a) Bank balances, including receipts since statement date

The Clerk circulated details of bank balances and commitments to councillors prior to the meeting (see appendix); the figures were read to the meeting.

b) Approval of payments of budgeted and non budgeted items

Resolved

To approve payments as per appendix; cheques to be signed after the meeting.

6 Parish Councillor Reports

a) Village Hall Committee

Cllr. Thompson reported a meeting was held recently: there are a number of maintenance items to be dealt with. There will be no further progress on the building project until the committee agrees on what work should be carried out.

b) Bentham Common Lands Charity

Cllr Salrein reported she has managed to establish contact with the Woodland Trust and will report to the council at the November meeting.

c) Woodland Trust: see above.

d) Local Footpath Volunteers: no activity to report.

7 Recreation Committee

a) Play Area inspection reports: annual safety inspection

The annual safety inspection overall was good; fencing around the children's play area was recommended; a quote is being sought to install suitable fencing. It was noted the Committee recommends getting quotes for the annual safety inspection for 2019 before agreeing to do inspection.

Cllr. Tate noted some of the bike track maintenance has not progressed since his previous comments; Cllr Thompson is awaiting assistance to progress the matter.

The roadside wall at the east end of the Field has a gap, caused by children climbing over it, rather than using the gate; gap to be repaired (not made into a 'stile' as it could be viewed to encourage climbing over the wall at a dangerous point on the roadside.

b) Pavilion: bookings and maintenance

Cllr Salrein commented bookings should be more than current level. She also raised the matter of installing a cooker in the Pavilion's kitchen. It was explained that the Committee would not be pursuing the matter for the time being, pending obtaining quotes being sought for the fire proofing work. Cllr Thompson to action.

c) Request to hold drone flights from Rec. Field

See Minute 7c above, after Item 3 Public Questions and Statements.

8 Maintenance Reports

a) Village Green, incl. War Memorial preparations for 11th November

The benches have been re-oiled and installed; preparations are progressing with World War One commemoration arrangements.

b) Riverside Land

The Clerk brought to the meeting's attention the likely condition of several mature ash trees on the Riverside Land: it was noted in the 2017 inspection they are very likely to have ash die-back disease, losing foliage very early in the Autumn. In recent storms several ash trees elsewhere have collapsed as a result of disease.

As some of the ash trees are alongside the track near to houses it was

Resolved

To ask contractor to inspect the trees quote for work and do the necessary work to render trees safe.

c) Very Old and Separate Churchyard

The grass has been cut and the area looks very tidy.

d) Street Lighting

Consideration of residents' request to remove street light attached to 6 Duke Street exterior wall.

Various options were proposed, among which were to:

- i) remove the light bulb to test if there would be enough light from the lights on the High Street and at the Low Street end of Duke Street;
- ii) to remove the light entirely

It was

Resolved

Cllr Thompson to discuss the matter with the householder and report back to the council.

e) Public benches

Refurbishment including re-varnishing, re-oiling, is now complete.

A vote of thanks was given to both Mike Illsley and Andrew Carter for their work.

9 Items to be included by Clerk in press release

No items to report.

10 Date, time and venue next monthly Parish Council meeting

Finance Committee meeting to be held prior to November meeting.

Resolved

Finance Committee: provisional date of Monday 12th November; to be confirmed outside this meeting.

November Meeting: 7.30pm Thursday 29th November 2018.

The meeting closed at 9pm.

Signed.....

Dated.....

Appendix

Finances for October 2018

Bank Balances, including receipts

Current Account at 14.10.18		300.00
Business Reserve A/c at 14.10.18		<u>38,529.73</u>
		38,829.73
Receipts	<u>8,469.97</u>	
OFGEM RHI	20.77	
Pitch booking	104.00	
Interest	1.20	
2nd tranche CDC Precept	8,250.00	
Pavilion Booking	34.00	
Donation re WW1 Commemoration	30.00	
Pitch Booking	30.00	
Less unrepresented cheques at 25.10.18 meeting	<u>50.00</u>	
		<u>38,779.73</u>

Commitments as at 25th October 2018

Contingency Fund	2,000.00	
Very Old and Separate Churchyard:		
Lych Gate Restoration (200 +500)	700.00	
Safety Notice, grass (106.75),memorials (850) & 190 Clerk's Retirement Gratuity provn (3% gross annual salary) at 11/17	696.75	
Community Orchard Project: remaining costs	2,225.69	
Budget remaining at 25.10.18	1,212.50	
	<u>4,696.00</u>	
	<u>11,530.94</u>	

General Reserves at 25.10.18

27,248.79

Payments October 2018

	<u>VAT</u>	<u>Gross</u>	
C Edmondson re pavilion cleaning			
2251 September		30.00	
D/D Public Works Loan repayment		977.76	
2252 J Hartley & Sons August grass cutting	55.80	334.80	
2253 J Hartley & Sons September grass cutting	88.20	529.20	
2254 M Owen re silhouettes for WW1 Comms	14.00	84.00	
S Dent re community orchard ground maintenance work		127.50	
2255		507.50	
2256 Burton in Lonsdale Village Hall Cttee room hire		76.00	
2257 Wicksteed: Annual safety inspection, etc.	17.20	103.20	
2258 M Illsley: maintenance items	3.47	20.82	
2259 S Gregory Clerks Salary, expenses Oct 2018		159.66	
2260 HMRC PAYE October 2018		<u>39.80</u>	2,482.74