

Minutes of a Meeting
Burton-in-Lonsdale Parish Council Recreation Committee
7.15pm Thursday 12th October 2017
Sports Pavilion, Recreation Field, Bentham Moor Rd,
Burton in Lonsdale

Present Councillors Mason and Thompson, Mike Illsley

In attendance: The Clerk

Apologies There were none.

Resolved

Councillor Thompson to chair the meeting in Ian Parker's absence.

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Committee Member's Disclosable Pecuniary Interest relating to this Agenda

Cllr. Thompson declared his interest re item 4c. See Minute below.

2 Minutes and Matters Arising from 8th June 2017 meeting

Noted: the minutes were approved by full council at its meeting of 22nd June 2017.

No matters arising, as all items on this meeting's agenda.

3 Bookings and Payments

a) Website bookings and payments: report re progress to update website

No further progress; it was noted booking levels do not yet justify the investment.

b) Bookings: July to October 2017 bookings; future bookings

Music Event 30th September: the Chairman explained there is an event net loss of approximately £200 before the parish council's invoice. Installation of two permanent exterior electrical points are also to be paid for by the event organisers. (can be switched on/off from inside the pavilion). It was noted that the pavilion was left in a good and clean condition, and that the grass area adjacent to the marquee suffered only superficial damage due to a combination of wet weather and large number of people.

The Chairman proposed and it was

Resolved

The pavilion hire charge covering the time from Thursday to Sunday inclusive be £100; further, the council absorbs the cost of electrical work as it benefits the pavilion.

A letter be sent to the organisers thanking them for leaving the pavilion in good condition.

Football matches and Archery are booked in until December; NB: football bookings rely on teams being able to muster sufficient players, so subject to late cancellations.

Booking for August Bank Holiday weekend 2018 received and deposit of £100 paid.

Further to the above, it was

Resolved

To keep booking charges at the current level for the financial year 2018/19 as current revenues are covering outgoings (excluding grass cutting).

4 Maintenance

a) Pavilion:

- provision of further items for building, incl solar panels

The Chairman reported a solar panel and battery storage engineer has visited the site and given an installation price of approximately £6,500, being funded by Tau Solar Ltd. The panels will generate 4kW, with power being stored in the batteries to be located in the store room. Power to the pavilion will be supplied from the batteries in the first instance, then from the national grid. This arrangement will go some way (if not all the way) to making the pavilion carbon neutral as regards energy production and use.

Resolved

The installation to be done as soon as possible.

Resolved

To contact the Village Hall Committee to encourage it to progress a planning application for a similar installation, so that it might take advantage of the Tau Solar Ltd's funding offer.

- inspection and cleaning: report

It was noted the changing rooms' floors appear not to have been thoroughly cleaned; Clerk to follow up.

- items for attention: immediate/short/long term, including items recently completed by M Illsley

Mike Illsley has completed painting the store room and installing additional shelving along with some additional minor jobs, for which the committee recorded its thanks, noting the store room's very tidy appearance.

It was agreed Mike Illsley would look at the CCTV cameras to ensure they are working correctly and mounted correctly on the ceiling(s).

The Clerk informed the meeting a potential booking did not materialise as there were 'no cooking facilities' in the pavilion's kitchen. It was re-stated that, should the committee agree to install a cooker/oven, it would be necessary to install a fire proof screen and doors to the kitchen. It was felt the required investment at the current level of bookings made the proposal non-viable.

- supplies purchases

Resolved

Clerk to purchase additional tea/coffee/sugar for kitchenette and to confirm cleaning supplies with cleaner.

- ##### b) Play Area: visual inspections, reports, actions; replacement and new play equipment items

The annual safety inspection, circulated to this committee and full council revealed:

- Timber swing supports have rotted through beyond the 50% safety limit; the swings were taken out of use immediately afterward.
- The chin-up bars were also taken down, for the same reason.
- The wooden trim trail to be monitored.
- Other items to be cleaned/repainted by the council in due course.

Resolved

To replace the four swings in a single metal frame; to obtain quotes and install as soon as possible; to consider additional equipment for installation in Spring 2018.

- c) Grass Cutting: tender invitations for 2018 season
Cllr. Thompson declared an interest: the current contractor is a personal friend; however it was noted the 2017 grass cutting tenders were anonymised for the council's consideration. The council is very satisfied with the contractor's work on the Recreation Field and would consider extending the contract for another year.
Resolved
Cllr Thompson to invite the contractor to submit prices for consideration by the council.
- d) Bike track, north east corner: progress report
Cllr Thompson has dug through the main wall of the track in order to drain the water that had built up behind it; a deeper pipe is proposed to complete the work.
The play equipment inspector advised that safety signs should be displayed; sign to be ordered immediately.
- e) Bowling Club: nothing to report
- f) Stone wall boundary adj to road: repairs
Mike Illsley has made a temporary repair; it was agreed it should now be mortared in place as the repair appears to be stable. This will allow access through the wall, if required.
- g) Field drainage: re-establishment of field drains and provision for outlets to nearby stream
This item to be considered at the February 2018 meeting.
- h) All weather court: power supply box at entrance to court
Cllr. Thompson reported a proposal to move the floodlights' power supply to that of the pavilion's main supply with a meter to monitor usage. It is estimated the lights will run for one hour on solar generated battery stored power. (See item 4a above). This arrangement has the potential to reduce lighting costs for Burton Community Sports Association which runs the all-weather court.
Resolved
To investigate transfer of power supply to the pavilion main power supply.
- i) Future projects: outdoor gym/trim trail
The Tau Solar funding offer has stimulated interest in providing equipment; Mark Christie is investigating potential grant sources; equipment that can be used by all the family / all ages is thought to be most useful.

In addition to the above items, it was noted the picnic bench and memorial bench require maintenance work; securing memorial bench to the ground to be considered as it is being used as a 'ladder' to climb adjacent trees.

5 Finance

- a) Financial report including bookings income
The Clerk reported income in the current financial year is £2222, including the annual imprest of £1,000 for maintenance; expenditure is £2584, including grass cutting costs. Excluding grass cutting, expenditure is £1742.
Booking charges to remain the same for the time being (see item 3b above).

- b) Electricity tariffs: review due August/September 2017: report
The Clerk had started a price comparison exercise; however, this has now been overtaken by the imminent solar pv panel installation and likely cost reduction of power supply. Clerk to monitor.

Water meter: Clerk to monitor usage and to re-check meter reading to confirm numbers which did not appear to tally with those on the recent printed bill.

6 Date, time and venue next Recreation Committee meeting
Proposal: 8th February 2018, at Sports Pavilion.

Meeting finished at 8.45pm.

Signed

Date

