

PARISH COUNCIL

AREAS OF RESPONSIBILITY

GENERAL PHYSICAL RISK ASSESSMENT

ASSESSMENT COMPLETED BY:
Burton in Lonsdale Parish Council

DATE: Updated 15th February 2023

LOCATION: BURTON IN LONSDALE, NORTH YORKSHIRE

Risks are calculated as **Low, Medium** or **High**, and the nature of the risk identified.
Severity of injury should be assessed as **Minor, Moderate** or **Major** and the nature of the potential injury identified.

The Parish Council has responsibility to monitor and maintain the following areas:

1. RECREATION FIELD - PLAY AREA
2. RECREATION FIELD - OUTDOOR GYM
3. RECREATION FIELD - REMAINDER
4. SPORTS PAVILION
5. RIVER BANKS AND COMMON LAND
6. PUBLIC BENCHES
7. STREET LIGHTING
8. VERY OLD AND SEPARATE CHURCHYARD
9. VILLAGE GREEN - WAR MEMORIAL

1 RECREATION FIELD PLAY AREA NB. The play equipment is inspected by external agency annually

<i>Identified Hazard</i>	<i>Notes and review dates</i>	<i>Level of risk</i>	<i>Potential injury level</i>	<i>Preventive & Protective measures (controls)</i>	<i>Frequency</i>	
Most equipment is 8 years old or less; one item is older and may not meet newer standards.		L	Moderate	Ensure equipment is in good condition. Have regular Health and Safety inspections.	Monthly	
				Sign with contact number for emergencies in Sports Pavilion window	Monthly	
Damaged/ vandalised equipment which may lead to injury		L	Moderate	Regularly monitor condition of equipment & keep in good repair.	Monthly	
Broken glass or other debris which may lead to injury		M	Moderate	Monitor and keep clear. Empty litterbin regularly.	Monthly	
Falling from equipment which may lead to injury		L	Moderate	Monitor condition of plastic mesh embedded in grass. Ensure grass reseeding is done when required.	Monthly	

2 RECREATION FIELD – OUTDOOR GYM NB. The gym equipment is inspected by external agency annually

Identified Hazard	Notes and review dates	Level of risk	Potential injury level	Preventive & Protective measures (controls)	Frequency	
Equipment installed April 2018		L	Moderate	Monitor condition; have regular visual and H & S inspections.	Monthly	
				Sign with contact details in Sports Pavilion window; sign re proper use to be installed.	Monthly	
Damaged / vandalised equipment which may lead to injury		L	Moderate	Regularly monitor condition of equipment & keep in good repair.	Monthly	
Broken glass /other debris which may lead to injury		M	Moderate	Monitor and keep clear. Empty litterbin nearby regularly. Replace damaged litter bin.	Monthly	
Falling from equipment which may lead to injury		L	Minor	Monitor condition of plastic mesh embedded in grass. Ensure grass reseeding is done when required.	Monthly	

3 RECREATION FIELD - REMAINDER

<i>Identified Hazard</i>	<i>Notes and review dates</i>	<i>Level of risk</i>	<i>Potential injury level</i>	<i>Preventive & Protective measures (controls)</i>	<i>Frequency</i>	
Broken glass/other debris		M	Moderate	Monitor and keep area clear.	Monthly	
				Instructions for keeping recreation field clean to be issued to users. Ensure conditions of use and or permitted activities are clearly displayed.	Monthly	
Hazard to children from dog waste		L	Moderate	Provide signs stating dogs are not to be allowed on field.	Monthly	
Trees – unstable trees or falling branches causing damage or injury		L	Major	Regular monitoring. Seek annual specialist advice.	Monthly	

4 SPORTS PAVILION

Identified Hazard	Notes and review dates	Level of risk	Potential injury level	Preventive & Protective measures (controls)	Frequency	
Electrical installation	2028	L	Major	Fixed electricity wiring Check	5 years	
Fire Extinguishers	2024	L	Low	Fire extinguisher check	1 year	
Difficulty leaving building through front door in event of fire		L	Major	Keep emergency route clear through rear storeroom to rear doors	Weekly	
Fitted equipment failure causing safety hazard		L	Low	Monitor condition of fitted equipment when building is cleaned. Provide log of items for repair. Make repairs and note in log	Weekly	
Portable electrical equipment failure causing safety hazard		M	High	Ensure portable electrical items have been PAT tested Monitor condition and remove from use any suspect item	Annual	
Inappropriate storage of materials in plantroom		L	Low	Ensure storage is safe and readily accessible, and that items do not abut plant.	Weekly	
Defibrillator		L	High	Weekly check to ensure defibrillator is charging, ready for use if required	Weekly	

5 RIVER BANKS & COMMON LAND

Identified Hazard	Notes and review dates	Level of risk	Potential injury level	Preventive & Protective measures (controls)	Frequency	
Slips and falls leading to injury		L	Moderate	Regular maintenance of grass by agreed contractor who reports back on possible problems.	Grass cutting schedule	
				To be checked regularly for litter and other possible debris left behind.	Grass cutting schedule	
Drowning/swept away when river is high		L	Major	None practical		
Broken glass/other debris leading to injury.		M	Minor	Regular monitoring to take place and to keep area clear	TBA	
Trees – unstable trees or falling branches causing damage or injury		L	Moderate	Monitor and maintain good condition of trees. Seek annual advice from specialist	Annual	

6 PUBLIC BENCHES (16 No in various locations)

<i>Identified Hazard</i>	<i>Notes and review dates</i>	<i>Level of risk</i>	<i>Potential injury level</i>	<i>Preventive & Protective measures (controls)</i>	<i>Frequency</i>	
Injury due to disrepair/vandalism eg broken slats leading to injury		L	Minor	Monitor	Monthly	
				Keep maintained		

7 STREET LIGHTING

<i>Identified Hazard</i>	<i>Notes and review dates</i>	<i>Level of risk</i>	<i>Potential injury level</i>	<i>Preventive & Protective measures (controls)</i>	<i>Frequency</i>	
Live cables (where post casing damaged) leading to injury		L	Major	Monitor & report any concerns to relevant authority. Ensure maintenance costs are included in budget.	Ad hoc	
Elements of structure falling		L	Major	Monitor & report any concerns to relevant authority	Annual	

8 VERY OLD AND SEPARATE CHURCHYARD (VOSCY)

<i>Identified Hazard</i>	<i>Notes and review dates</i>	<i>Level of risk</i>	<i>Potential injury level</i>	<i>Preventive & Protective measures (controls)</i>	<i>Frequency</i>	
Toppling grave / headstones causing injury		L	Major	Monitor and maintain; consider relocation of any dangerous stones if necessary. Carry out annual visual and hand test inspection	Annual	
Steps into VOSCY can become slippery when wet and may cause falls resulting in injury		M	Major	Inspect and grit surface.	TBA	
Ground hazards – eg holes around graves, broken glass, dog faeces, overhanging branches		M	Moderate	Inspect as or after mowed	After mowing	

9 VILLAGE GREEN – GENERAL

<i>Identified Hazard</i>	<i>Notes and review dates</i>	<i>Level of risk</i>	<i>Potential injury level</i>	<i>Preventive & Protective measures (controls)</i>	<i>Frequency</i>	
Traffic, trip hazards, dog waste		L	Moderate-Major	Regular inspection	Monthly	
War memorial - toppling stones resulting in injury		L	Major	Monitor and maintain safety of structure	Annual	
Flag pole - element of structure falling leading to damage or injury		L	Moderate	Monitor and maintain safety of structure	Annual	

Date General Risk Assessment Document Reviewed: 15 February 2023

Signature 1.....

Signature 2.....